

Approved- Board meeting minutes
The Founders Academy
March 22, 2017 4:00 pm Board Meeting Agenda
(Meeting was moved from March 15th)

1) Public Comments

Patrice Benard:

- A parent member of the community acknowledged the success of the most recent drama competition. She would like the Curriculum Committee to update parents on new thoughts and curriculum planning during the school year. Requested the budget be available once approved in an online format.

2) Review and Approval of Minutes from Feb 15th Board Meeting

Motion was made by Mrs. Humphrey.

2nd by Mr. Thomas.

Board Approved (Mrs. Lavallee- abstained)

3) Board Business:

- **Candidate for Parent Board Member:**

Mr. Craig Johnson, is the parent of a 6th grader and is the Business Development Director at Rise Private Wealth Management. Mr. Johnson was born in Manchester, New Hampshire, and has lived in the Manchester/Bedford area his entire life. He has a background in economics and finance and would like to participate on the Finance Committee. His children have attended charter schools for several years and understands charter funding concerns. He volunteered to help the Outreach Committee with fundraising and has experience organizing multiple fundraisers at a previous charter school.

Mr. Johnson addressed the board and answered several questions regarding his interest in becoming a board member. Mrs. Lavallee made a motion to elect Mr. Johnson to the board, Mrs. Humphrey seconded. The Board unanimously approved Mr. Johnson as a new member on the Board of trustees

- **Civil Air Patrol partnership:** The Civil Air Patrol has had access to Founders for since January 2014 for drills and events without a fee. The lease is due for renewal and the board agreed a fee will need to be implemented in the new agreement. The fee will be reasonable and determined by school administration. The school board would like CAP to have the same requirements as other groups and have a member of the school in the building when they are here.

4) Dean's Report : See attached

5) Treasurer's Report: Update 2017-2018 budget

Health insurance is a priority for full-time staff and faculty for 2017-2018. Insurance changes have made it difficult to consider projections from last year and several brokers are currently putting together proposals. They will be available the week of March 30th, 2017. New estimates for all insurance required as a school are currently out for bid, minimums will remain the same. Building repair estimates are also a factor and quotes will be considered as well. The budget will be emailed to board members for review prior to the April meeting.

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6) Faculty Report :

- Update on Curriculum No Report

7) Committee Reports:

- **Outreach:** Mrs. Lombardozzi update the Board on the Chunky's and Lacarreta Fundraisers along with the Annual Fund which is up too \$20,814. The next restaurant night fundraiser will be held on March 30th at the 99. The 99 gives 55% back to the school. Finalizing the fundraising calendar for 2017-2018.
- **Policy: Policy BEDB-** was discussed and reviewed. Motion was made by Mr. Thomas. to push the policy thru to the 2nd reading and 2nd by Mrs. Lavalley. and was approved Unanimously to move on to the 2nd reading at April's Board Meeting.

8) Next Meeting April 19, 2017 at 7a

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Dean of School's Report March 22, 2017

1. **Admissions:** Placement exams are on March 11 and 18. To date, there are 153 applications in process. Completed and accepted are as follows: 75 in 6th grade, 20 in 7th grade, 9 in 8th grade, 9 in 9th grade, and 4 in 10th grade [35 additional applications are missing paperwork]. A total of 118 accepted and completed at this time.
2. **Teacher Code of Excellence:** The teachers at Founders have established a Teacher Code of Excellence which consists of accountability, inspiration, leadership, self-improvement, integrity, respect, professionalism, communication, support, and fulfillment.
3. **Teacher Agreements and Hires:** Teacher agreements for 2017-2018 are scheduled to go out in late March. One teacher, to date, has notified she will not return. The job fair brought 23 individuals. Interviews are ongoing for teachers in science, math, English, world language, chorus (part-time), and business (part-time), as well as a Director of Faculty and an Assistant Director of Guidance.
4. **Scheduling (update):** The schedule is being finalized for the 2017-2018 school year.
5. **Teacher Assessments (update):** One on one meetings are in progress and very productive. In addition to listening to teachers, there is a review of syllabi, web pages, portals and IEP/504 sheets.

6. **New Hampshire Educational Theatre Guild:** The Drama Club put on “Little Women” at the New Hampshire Educational Theatre Guild Festival on March 11 at Newfound Regional High School. The club was selected as a top show and will advance to the State Festival on April 7 and 8.
7. **Concert:** The Spring Concert (chorus and band) was postponed due to weather. On March 20 at 6pm the Chorus Concert will occur. On March 21 at 7pm the Band Concert will occur. Both concerts will take place in the lower cafeteria.
8. **Best Practices 2017:** Best Practices took place on March 17. Over 250+ personnel from charter schools across New Hampshire enjoyed 40 seminar sessions and guest speakers.
9. **Spring Fling 2017:** Spring Fling 2017 is planned for May 6 from 10-2pm. Round Tables are working on booths. Volunteers are needed.
10. **Field Day 2017:** Field Day is planned for May 26, 2017.
11. **Teacher of the Month:** The February Teacher of the Month is Mr. Tellier.
12. **Volunteers of the Month:** The February Volunteers of the month will be announced soon.
13. **Distinguished Visitors:** Commissioner Edelblut visited Founders on March 9 and March 17. First Lady Valerie Sununu is visiting on March 14.
14. **THANK YOU** to Lisa Lavoie from North Country Charter School for 20 donated computers, members/teachers/volunteers of the Drama Club, Mr. Van Ewyk for organizing students to testify at the Senate Hearing on HB 91, the Best Practices Subcommittee members, and Ms. Nichols for organizing Pi Day.

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BEDB - Agenda

The Board of Trustees supports having a planned agenda which keeps the public advised of Board business and allows the Board to address its priorities and items of importance as they arise.

The order of business set forth in the meeting agenda may be changed by general consent or majority vote of the members present. Requests for reordering or revising the agenda should be directed to the Chair and be considered at the beginning of the meeting.

In the interest of time, certain housekeeping agenda items may be organized as one agenda item: Consent Agenda. Generally, these items have been reviewed by Board members through documentation received prior to the meeting and require no discussion. At the beginning of the meeting, the Board Chair will make suggestions of Board consent agenda items to be

addressed with one motion. Board members have the option of accepting or rejecting the agenda items for the consent agenda.

Only items receiving a unanimous vote may be on the Consent Agenda.

Suggested agenda items must be submitted to the Dean and the Chairman of the Board at least fourteen (14) calendar days prior to a meeting. The Dean and the Chairman will decide what items are included on the agenda. Each board meeting agenda will include Next Agenda, where board members can offer topics for consideration. Board members will receive the agenda with supporting materials prior to the meeting.

In accordance with RSA 91-A:2, meeting notice shall be posted in at least two (2) places, warning each Board meeting at least 24 hours in advance. The Founders Academy Public Charter School will post its meetings on the school's website and in a publicly accessible place in the charter school.

Reference: RSA 91-A:2, II., Meetings

Founders' Policy Committee Approved:

Founders' Board Approved: 1st reading approved 3/22/17

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